



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: February 21, 2020
Quotation #: RSB-020-02-024
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Procurement of: Repair of Shredder Maching Model: ADMIRAL SHREDDER MACHINE (S-A300) Serial #'s 18090000163, 1809000135, and 18090000137 Issues: Broken caster wheel, No power, and Stop shredding (Price Vat-Included)	3			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please send your quotation with your letterhead format
2. Kindly quote within 3 days from the date of RFQ.
3. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement);
 - d. Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

RUEL BERMUDEZ
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8988-1674 loc. 777
Telefax: 8813-1174

Please send your quotation to:

rbermudez.osg@gmail.com / icdalluay@osg.gov.ph / mvcastillo@osg.gov.ph / 02.choinks.72@gmail.com